

KAYSVILLE CITY COUNCIL  
MARCH 17, 2016

Minutes of a regular meeting of the Kaysville City Council held MARCH 17, 2016 at 7:00 p.m. in the City Council Chambers of the Kaysville City Municipal Center.

Council Members present: Mayor Steve Hiatt, Susan Lee, Chris Snell (tele-conference), Larry Page, David Adams and Jake Garn.

Others present: City Manager John Thacker, Finance Director Dean Storey, Engineer Andy Thompson, Zoning Administrator Lyle Gibson, City Recorder Maria Devereux, Ramona Porter, Carole Walker, Walt Parrish, Margaret Brough, Cheryl Garbet, Orvin Draney, Art Morley, Gregory Frank, Mike Macfarlane, Grant Richards, Kendall Hutchinson, Dax Lee, Mack Niederhauser, Paden Chamberlain, Ben Chamberlain, Katie Witt, Lorene Kamalu, Ruth Sabin, and Noel Sabin.

**CALL TO THE PUBLIC**

Art Morley expressed his concerns regarding a flyer entitled 'The Bridge'. He questioned why it discussed Proposition 5 at this time. He discussed fluctuation in electric bills in regard to consumption and rate hikes. He stated that we are encouraged to use less power and electricity. Mr. Morley would like to see the reserves increased, and believes that the power company is acting more efficiently than before Prop. 5. Council Member Lee asked for a copy of the newsletter to review.

Cheryl Garbet addressed her concern about smart meters that were mentioned in a previous Council meeting. Mayor Hiatt explained that the City is currently in the process of updating water meters. The consensus from the Council is that they should become better educated about smart meters. No decisions have yet been made.

**MILLER RANCH SUBDIVISION AMENDED PRELIMINARY AND FINAL PLAT**

Andy Thompson explained that changes were made to the position and size of the lot and is now ready to move forward. The size of the lot has extended 30 feet farther north which allowed for a home the position and size the people wanted. No other changes were made.

Council Member Lee made a motion to approve the Miller Ranch Subdivision Amended preliminary and final plat, second by Council Member Adams.

The vote on the motion was as follows:

Council Member Lee, Yea  
Council Member Snell, Yea  
Council Member Page, Yea  
Council Member Adams, Yea  
Council Member Garn, Yea

The motion passed unanimously.

### **AWARD OF CONTRACT FOR 2016 STREET IMPROVEMENTS PROJECT**

Andy Thompson explained that Kaysville City recently bid a project to resurface several streets within Kaysville City. This project will consist of asphalt milling, grading, road base, and placement of 3-4 inches of new asphalt depending on the street. He stated the low bidder is Advanced Paving and Construction, LLC. Adjustment of the scope of work is at the discretion of the City. He recommended that the City award the bid to Advanced Paving and Construction.

Council Member Adams discussed the road project evaluation and the process. He suggested a storm drain is in need of repair on Burton Lane and asked if this can be included in the bid.

City Manager John Thacker explained that the problem with the storm drain was discovered after the City proceeded to bid. The storm drain repair will be formally bid.

Mayor Hiatt discussed the bidding process and asked if later in the season it would still be viable.

Council Member Garn and Council Member Adams suggested continuing the process of the bid this time and have the storm drain element bid separately.

Council Member Adams made a motion to award the bid to Advance Paving and Construction, LLC with the noted exception, second by Council Member Lee.

Council Member Lee, Yea  
 Council Member Snell, Yea  
 Council Member Page, Yea  
 Council Member Adams, Yea  
 Council Member Garn, Yea

The motion passed unanimously.

### **AWARD OF CONTRACT FOR 2016 CHIP SEAL PROJECT**

Andy Thompson explained the proposed Chip Seal Project on Angel Street, Fairfield Road, and 200 North Street from the onramp to 900 W. The low bidder is Geneva Rock Products, Inc. and awarding the bid is recommended.

Council Member Page asked if there will be loose gravel, stating that there were complaints with the last chip seal project.

Andy Thompson noted that after the final coat was applied it took care of most complaints. He stated that the benefits outweigh concerns. Kaysville City doesn't put down much chip seal because of these concerns.

Mayor Hiatt asked if angled parking may be beneficial on the west side of Fairfield that abuts the park.

Council Member Page made a motion to award the bid to Geneva Rock Products, second by Council Member Snell.

The vote on the motion was as follows:

Council Member Lee, Yea  
Council Member Snell, Yea  
Council Member Page, Yea  
Council Member Adams, Yea  
Council Member Garn, Yea

The motion passed unanimously.

### **REPORT ON GEOTECHNICAL TESTING POLICIES AND PROCEDURES**

Andy Thompson explained that for the past several years, Kaysville City has contracted and directed the geotechnical testing for subdivisions. The developer has been assessed a fee, based on the number of lots, to reimburse the City for the cost of testing. The fees are periodically reviewed to assure that the developers are paying the cost of the geotechnical testing. He explained the process has worked well. The City controls the testing, and helps produce a better product. This reduces the long-range maintenance costs of the infrastructure. The fixed fee allows the City adequate discretion to obtain the proper amount of testing for each subdivision. He recommends that the fees be reviewed each year as part of the budget process and adjustments made as appropriate to assure that the existing system is functioning as efficiently as possible. Andy noted that in reviewing the fee schedule, it appears that the current fees are only covering approximately 78% of the cost of geotechnical testing. He further recommended that the fees be increased 28% to \$320 per lot when the Consolidated Fee Schedule is adopted.

Council Member Adams stated that no fees were raised since last year. He appreciated assistance from Andy Thompson to research fees and costs.

Council Member Adams suggested to modify the process and have the developer pay the actual cost. He explained after reviewing 27 projects, it appears that the City had a loss on inspection fees.

Andy Thompson stated that if the Council desires, he will require developers to be in charge of their own Geotechnical testing. He suggested we research surrounding cities and their fees.

Council Member Snell concurred, stating that he is in agreement with the decisions made regarding geotechnical testing.

Mayor Hiatt clarified that the staff can be directed to prepare the changes in the regulations to require that developers be responsible for geotechnical work and reevaluate fees.

Council Member Adams made a motion to direct staff to prepare changes to require that developers be responsible for their own geotechnical work, to adhere to the standards of Kaysville City, and to reevaluate fees after performing additional research, second by Council Member Garn.

The vote on the motion was as follows:

Council Member Lee, Yea  
 Council Member Snell, Yea  
 Council Member Page, Yea  
 Council Member Adams, Yea  
 Council Member Garn, Yea

The motion passed unanimously.

### **APPOINTMENT OF CITY RECORDER**

Mayor Hiatt recommended Maria Devereux to be appointed as City Recorder to fill the vacancy caused by Linda Ross' retirement. He welcomed Maria Devereux as the new City Recorder.

Council Member Snell made a motion to appoint Maria Devereux as City Recorder, second by Council Member Lee.

The vote on the motion was as follows:

Council Member Lee, Yea  
 Council Member Snell, Yea  
 Council Member Page, Yea  
 Council Member Adams, Yea  
 Council Member Garn, Yea

The motion passed unanimously.

### **COUNCIL MEMBER REPORTS**

- Council Member Garn noted the youth educational event went well and thanked Mayor Hiatt for being in attendance. He noted that the Youth City Council interacted well.
- Council Member Lee noted they are in the process of getting sponsorships for the 'Play Unplugged Program'. She will be contacting elementary schools and will attend assemblies; a representative is needed at each meeting. Once sponsorships are solidified, they will go to businesses and ask them to sponsor a brag badge. Sponsorship will include 400 brag badges, if they need more they can order more.
- Council Member Adams noted that he is involved with Baseball teams around town. A concern has been that baseball fields have been used on a first come first serve basis. However, some teams are placing gear on fields early in the morning. At times, reservations are disregarded. Council Member Snell stated he will speak with the Parks staff about this issue.
- Andy Thompson noted the last several months the City has been working on an Active Transportation Plan (ATP) that addresses biking and walking needs throughout the City. The planning commission plans to go through it in detail at their next meeting.
- Council Member Lee asked for clarification of City tree trimming services, she asked if they are under contract. City Manager John Thacker noted that a notice to terminate (30 days) has been given and soon the City will have only one contracted company.
- Council Member Lee asked for a status of new Kaysville City logos; Dean Storey stated the logos are being printed and should be available within the next week.

**MINUTES**

Council Member Lee noted a correction on Pg. 9, the Minutes state, '\$400 for a badge'. She clarified that it should say 'for badges'.

Council Member Garn made a motion to approve the minutes from March 3, 2016 with the correction noted by Council Member Lee, second by Council Member Adams.

The vote on the motion was as follows:

Council Member Lee, Yea  
Council Member Snell, Yea  
Council Member Page, Yea  
Council Member Adams, Yea  
Council Member Garn, Yea

The motion passed unanimously.

**CLAIMS**

Mayor Hiatt noted that with a key employee out of town, a review of claims will be approved at the next City Council meeting.

**CALENDAR**

Mayor Hiatt stated that due to the conference in early April, the next Council meeting will be held on March 31, 2016.

Council Member Lee made a motion for adjournment at 9:00 p.m., second by Council Member Adams.